



**THE REVOLUTIONARY GOVERNMENT OF
ZANZIBAR
MINISTRY OF BLUE ECONOMY AND FISHERIES**

**TANZANIA SCALING-UP SUSTAINABLE MARINE
FISHERIES AND AQUACULTURE MANAGEMENT
PROJECT
(TASFAM Project)**

Reference No (P179969)

**TERMS OF REFERENCE (ToR)
ON
PREPARATION OF TEMPORARY RELOCATION
PLAN (TRP) FOR KIZIMKAZI MKUNGUNI AND WETE
SELEMU FISH LANDING SITES**

**Issued by the TASFAM Project Coordinating Team, Ministry of Blue
Economy and Fisheries, Zanzibar**

July, 2026



1. Background and Context

The Tanzania Scaling-up Sustainable Marine Fisheries and Aquaculture Management Project (TASFAM, P179969) is financed by the International Development Association (IDA) under Credit No. IDA/78520. The project is implemented jointly by the Ministry of Livestock and Fisheries (MLF) for Mainland Tanzania, the Ministry of Blue Economy and Fisheries (MBEF) for Zanzibar, and the Deep Sea Fishing Authority (DSFA). The project development objective is to enhance the sustainable management of marine resources and improve access to economic opportunities for targeted beneficiaries in Tanzania.

Under Component II of the TASFAM project, MBEF will finance the construction of two fish landing site infrastructures at Kizimkazi Mkunguni Landing site, South District, Unguja and Wete Selemu Landing site, Wete District, Pemba. The planned civil works include construction of a new fish market building, installation of cold storage, fish processing facilities, construction of restaurants and retail shops with a well separation between the fish wet area and the food dry area, machinery and gears storage room, auctioning areas and associated offices .

The construction and rehabilitation works will temporarily disrupt the use of Kizimkazi Mkunguni and Wete Selemu Landing sites by fishers, fish processors, traders, Shehia Fisheries Committee (SFC) members, and other users. The site is currently used by approximately 150 persons and 100 persons at Kizimkazi Mkunguni and Wete Selemu, respectively, whose livelihoods depend directly on access to the landing site.

In accordance with:

- World Bank Environmental and Social Standard 5 (ESS5): Land Acquisition, Restrictions on Land Use and Involuntary Resettlement;
- The TASFAM Environmental and Social Commitment Plan (ESCP);
- The TASFAM Process Framework (PF); and
- Applicable laws of the Revolutionary Government of Zanzibar governing land, resettlement, and fishing community rights.

MBEF is required to prepare a Temporary Relocation Plan (TRP) prior to the commencement of any civil works at the site. The TRP must be reviewed and cleared up by the World Bank and publicly disclosed before construction begins.

MBEF therefore seeks to engage a qualified Consultant firm to prepare the TRP for both Kizimkazi Mkunguni and Wete Selemu Landing sites in accordance with the requirements set out in these Terms of Reference. The TRP should therefore be conducted on a period of 3 months to allow other civil works commencement on the proposed sites

2. Objectives of the Assignment

The overall objective of the assignment is to prepare a comprehensive, ESS5-compliant Temporary Relocation Plan for both Kizimkazi Mkunguni and Wete Selemu that provides a clear, time-bound, and adequately resourced framework for managing the temporary displacement of all affected persons during the construction period. Specifically, the assignment aims to:

- Conduct a detailed census and socioeconomic survey of all current users of Kizimkazi Mkunguni and Wete Selemu Landing sites whose livelihoods or access will be disrupted during construction;
- Establish a clear cut-off date for eligibility for compensation and assistance, and support the PCT in widely disseminating this information through appropriate channels tailored to affected persons on its broad dissemination through appropriate means tailored to the impacted people. The cut-off date shall coincide with the commencement of the census and socioeconomic survey. The Consultant shall support the documentation and dissemination of the cut-off date through appropriate community engagement mechanisms;
- Identify, assess, and recommend a suitable temporary relocation site;

- Develop a site-specific entitlement framework and compensation schedule in line with ESS5 and the TASFAM Process Framework;
- Prepare a detailed, costed implementation plan for the relocation, including timelines and institutional responsibilities;
- Establish an efficient and transparent grievance redress mechanism accessible to all affected persons;
- Define a monitoring and reporting framework for TRP implementation; and
- Ensure that the preparation process is participatory, inclusive, and gender-sensitive, with particular attention to vulnerable groups.

3. Scope of Services

The Consultant shall undertake the following tasks:

Task 1: Document Review and Inception

1.1 Review all relevant TASFAM project documents, including the ESMF, RPF, ESCP, Stakeholder Engagement Plan (SEP), site-specific ESIA/ESMP project appraisal documents, and any prior social assessments or surveys conducted for both Kizimkazi Mkunguni and Wete Selemu.

1.2 Review applicable national and Zanzibar legislation, including but not limited to: the Land Acquisition Act (Cap. 118), the Zanzibar Land Tenure Act, fisheries regulations, and any policies governing beach management units and community fishing rights.

1.3 Hold inception meetings with MBEF PCT, the District Fisheries Officer, the construction supervision engineer (if appointed), and other relevant government counterparts to align on the scope of works, affected area, and expected impact footprint.

1.4 Prepare and submit an Inception Report within 10 working days of contract commencement. The Inception Report shall include: a refined work plan with key milestones, data collection tools (survey instruments, interview guides, focus group discussion guides), and a consultation plan.

Task 2: Stakeholder Engagement and Community Consultations

2.1 Design and implement a meaningful and inclusive stakeholder engagement process in accordance with the TASFAM SEP and ESS10, ensuring participation of all categories of landing site users, with disaggregated engagement for women, youth, and other vulnerable groups.

2.2 Conduct at a minimum the following consultations:

- An introductory community meeting at both Kizimkazi Mkunguni and Wete Selemu to explain the project, the TRP preparation process, and the cut-off date;
- Separate focus group discussions with: (i) fishers (boat owners and crew); (ii) fish processors; (iii) fish traders and vendors; (iv) women's groups; and (v) SFC leadership;
- Key informant interviews with District Fisheries Officers, local government leaders (Shehia/Ward level), and SFC committee members; and
- A validation workshop with all stakeholder groups to present and agree on draft findings and the proposed entitlement framework.

2.3 Ensure all consultations are conducted in Kiswahili (and local dialects as required), properly documented, and that sign-in sheets, minutes, and photographs are maintained for all sessions.

2.4 Address all substantive issues raised during consultations and document how they have been incorporated into the TRP. When incorporating requests/concerns/priorities is not possible, clarify how these issues have been addressed to avoid creating false expectations.

Task 3: Census and Socioeconomic Survey

3.1 Propose the cut-off date for PAP eligibility (coinciding with the commencement of the census and socioeconomic survey). The Consultant shall support the PCT in dissemination of the cut-off date through appropriate community engagement mechanisms.

3.2 Conduct a 100% census of all individuals and households whose livelihoods, assets, or access to the landing site will be temporarily disrupted during the construction period. The census shall cover:

- Full name, gender, age, contact details, and national ID/Zanzibar ID number of each PAP head of household;
- Household composition and dependency ratio; Primary and secondary livelihood activities;
- Duration and frequency of site use;
- Estimated daily/weekly/monthly income from site-dependent activities;
- Assets located at the landing site (structures, equipment, storage, drying racks, stalls, etc.);
- Current access to sanitation and other services at the site; and
- Vulnerability status (female-headed household, elderly, person with disability, youth under 18 dependents on site, etc.).

3.3 Conduct a socioeconomic baseline survey of a representative sample (minimum 30%) of PAPs to establish a robust income and livelihood baseline against which livelihood restoration during and after relocation can be assessed.

3.4 Prepare a full PAP register and asset inventory, cross-referenced by PAP ID, category, and location on the site. The register shall be maintained as a protected dataset with appropriate data privacy safeguards.

3.5 Carry out a market survey to establish current replacement cost values for all asset types identified, to inform compensation rate-setting, including transaction costs.

Task 4: Assessment and Selection of Temporary Relocation Site

4.1 Identify and assess at least two (2) candidate temporary relocation sites in consultation with MBEF, the District Fisheries Office, SFC, and affected communities. The assessment criteria shall include:

- Proximity to either Landing site (Kizimkazi Mkunguni and Wete Selemu) and accessibility for fishing vessels;
- Adequate area to accommodate all categories of PAPs without significant disruption to livelihoods;
- Availability of or potential water supply and sanitation facilities;
- Safety conditions, including security, lighting, and the absence of environmental hazards;
- Land ownership/availability and ease of access arrangements;
- Absence of competing land uses or additional displacement requirements; and
- The Consultant shall conduct consultations with all affected persons currently occupying or using the market to assess the convenience, accessibility, suitability, and acceptability of the proposed temporary relocation site, and ensure that their views and preferences are adequately considered in the site selection process.

4.2 Prepare a comparative assessment of candidate sites and provide a documented recommendation of the preferred site, with justification.

4.3 Prepare a preliminary site layout plan for the recommended temporary relocation site, indicating space allocation for each category of PAP, access points, water and sanitation facilities, vessel mooring/storage areas, and any other relevant infrastructure.

4.4 Identify the scope and cost of preparatory works required to make the temporary site operational and include this in the TRP budget.

Task 5: Development of the Entitlement Framework and Compensation Schedule

5.1 Develop a comprehensive entitlement matrix, consistent with ESS5 covering all types of losses and impacts identified, including:

- Temporary loss of income and livelihood from fishing, processing, and trading;
- Loss of or damage to structures, equipment, and other assets;
- Transportation and moving costs;

- Transitional and disturbance allowances; and
- Additional support for vulnerable groups.
- Suggest the monitoring of PAPs during the Construction phase

5.2 Establish compensation rates for each category of loss, based on the replacement cost methodology and confirmed through the market survey (Task 3.5) and community validation.

5.3 Identify and document the additional assistance measures required for vulnerable groups, including the mechanism for their delivery.

5.4 Present and validate the entitlement framework and compensation rates with PAPs and MBEF at the validation workshop (Task 2.2).

Task 6: Preparation of the Temporary Relocation Plan

6.1 Prepare the full TRP document in accordance with the structure and requirements set out in the TASFAM Process Framework and ESS5 (refer to the template in **Annex 1**), covering as a minimum:

- Introduction and legal/policy framework;
- Description of the landing site and proposed works;
- Census results and socioeconomic baseline;
- Temporary relocation site assessment and selection;
- Livelihoods' restoration support;
- Entitlement framework and compensation schedule;
- Implementation plan with timeline, responsibilities, and pre-conditions for displacement;
- Institutional arrangements;
- Grievance redress mechanism;
- Monitoring and reporting framework; and
- Detailed budget.

6.2 Ensure the TRP is written in clear, accessible English, with a Kiswahili summary prepared for community disclosure purposes.

6.3 Incorporate all feedback received from MBEF and the World Bank on the draft TRP and finalize the document for disclosure and implementation.

6.4 Prepare all required annexes, including but not limited to: PAP register, socioeconomic survey summary, compensation rate schedule, grievance registration form (Kiswahili and English), site location maps, site layout plan, consultation records, and environmental and social screening checklist for the temporary site.

Task 7: Disclosure Support

7.1 Support MBEF in organizing and facilitating the public disclosure of the final TRP to all PAPs and stakeholders at both Kizimkazi Mkunguni and Wete Selema and the District Fisheries Office, at least 30 days before commencement of construction works.

7.2 Prepare a disclosure summary of the TRP in Kiswahili (plain language, non-technical) for distribution to PAPs, including the entitlement matrix and the grievance mechanism.

7.3 Document the disclosure process and prepare a Disclosure Report for submission to MBEF and the World Bank.

4. Deliverables

#	Deliverable	Due Date
1	Inception Report (including work plan, data tools, stakeholder mapping, and proposed cut-off date)	Within 10 working days of contract commencement
2	Community Consultation and Cut-Off Date Notification Report	Upon completion of initial community consultations

3	Census and Socioeconomic Survey Report (including PAP register and asset inventory)	4th week after inception
4	Temporary Relocation Site Assessment Report (including site layout plan and cost estimate for site preparation)	7 th week after inception
5	Draft TRP (full document with all annexes, in English; Kiswahili summary)	8 th week after inception, for MBEF and World Bank review
6	Revised Draft TRP (incorporating MBEF and World Bank comments)	Within 10 working days of receipt of consolidated comments
7	Final TRP (cleared by MBEF and the World Bank, ready for disclosure)	30 days before commencement of construction
8	Disclosure Report	Within 10 working days of the completion of public disclosure

All reports shall be submitted in MS Word and PDF formats. GIS/spatial data and mapping outputs shall be submitted in ESRI Shapefile or KML format, as applicable.

5. Qualifications and Experience

For a Consulting Firm:

- The firm shall demonstrate a portfolio of at least 5 assignments in the preparation of RAPs, ARAPs, TRPs, or equivalent social safeguards instruments for World Bank-financed or equivalent projects in Sub-Saharan Africa;
- Experience in the fisheries, coastal, or blue economy sector is an advantage;
- The proposed team shall include a minimum of:
- One (1) Senior Social Safeguards Specialist / Team Leader, with at least 5 years of relevant experience;
- One (1) Socioeconomic Survey Specialist with demonstrated experience in household census design, data collection, and analysis in low-income or fishing community settings (minimum [5] years' experience);
- One (1) GIS/Mapping Specialist capable of producing site maps, PAP location maps, and layout plans;
- One (1) Local Community Engagement Officer, fluent in Kiswahili, with strong familiarity with Zanzibar fisheries Committee, BMU structures, and local governance; and
- One (1) Gender and Vulnerability Specialist (may be combined with another role) with experience in gender-sensitive social assessment and in designing targeted support for vulnerable groups.

6. Duration of Assignment

The assignment is expected to commence on 02nd August, 2026 and be completed no later than 30th November, 2026 must be sufficiently in advance of construction commencement to allow for TRP review, clearance, and disclosure.

Estimated total duration: 3 months, broken down as follows:

Phase	Duration
Inception and document review	1 weeks
Community consultations and census	2 weeks
Data analysis and site assessment	2 weeks
Preparation of Draft TRP	2 weeks
MBEF and World Bank review period	2 weeks
Revision and finalization	2 weeks
Disclosure support	1 week
Total	12 weeks

7. Institutional Arrangements and Reporting Lines

The Consultant will report directly to the MBEF Project Coordination Team (PCT), specifically the MBEF Social Specialist and the MBEF Environmental and Social Manager. The Consultant shall:

- Maintain regular communication (bi-weekly progress updates) with the MBEF PCT throughout the assignment;
- Participate in MBEF and World Bank review meetings as required;
- Coordinate with the District Fisheries Officer, BMU/SFC leadership, and local government authorities;
- Liaise with the TASFAM Social Safeguards Specialist on Mainland (MLF) for consistency with the broader TASFAM safeguards framework; and
- Strictly safeguard the personal data of all PAPs in accordance with applicable data protection requirements and World Bank WBG Policy on Personal Data Privacy and its accompanying Directive provisions on data privacy.

The World Bank Task Team will review and must clear the Draft and Final TRP before disclosure and before the commencement of any civil works.

8. Evaluation Criteria

Proposals will be evaluated using the Quality and Cost-Based Selection (QCBS) method in accordance with World Bank Procurement Regulations for IPF Borrowers (September 2023 edition), based on the following criteria:

Criterion	Weight
Technical approach and methodology for TRP preparation	35%
Qualifications and experience of the consultancy / key experts	35%
Experience of the firm in similar assignments (RAP//LRP/ARAP preparation for WB-financed projects)	20%
Knowledge of the Tanzania/Zanzibar context and the fisheries sector	10%

9. Budget and Payment Schedule

Payments shall be made upon satisfactory submission and acceptance of the agreed deliverables, in accordance with the contract payment schedule below

Milestone	Payment (%)
Contract signature and submission of the accepted Inception Report	10%
Submission and acceptance of the Census and Socioeconomic Survey Report	20%
Submission and acceptance of Draft TRP (ready for World Bank review)	30%
Submission and acceptance of Final TRP (cleared by MBEF and World Bank)	30%
Submission and acceptance of the Disclosure Report	10%

10. Special Conditions

- All primary data collected under this assignment (census registers, survey data, consultation records) shall remain the property of MBEF/Revolutionary Government of Zanzibar and shall be handed over in full upon completion of the assignment.

Annex 1. Template for Temporary Relocation Plan

Temporary Relocation Plan (TRP) for MBEF Landing Site

Tanzania Scaling-up Sustainable Marine Fisheries and Aquaculture Management Project (TASFAM) — P179969

Ministry of Blue Economy and Fisheries (MBEF), Zanzibar [Month, Year]

Note: This is a template document. All fields marked in brackets [] must be completed with site-specific information prior to disclosure and implementation. This plan should be read in conjunction with the TASFAM Environmental and Social Management Framework (ESMF), Resettlement Policy Framework (RPF), Environmental and Social Commitment Plan (ESCP), and the site-specific ESIA/ESMP.

1. Introduction and Background

1.1 Project Overview

The Tanzania Scaling-up Sustainable Marine Fisheries and Aquaculture Management Project (TASFAM, P179969) is financed by the International Development Association (IDA) and implemented jointly by the Ministry of Livestock and Fisheries (MLF) for Mainland Tanzania, the Ministry of Blue Economy and Fisheries (MBEF) for Zanzibar, and the Deep Sea Fishing Authority (DSFA). The project development objective is to enhance the sustainable management of marine resources and improve access to economic opportunities for targeted beneficiaries. The project closing date is June 30, 2030.

Under Component [X] — Improving Fisheries Value Chain for Reduced Post-Harvest Losses and Enhanced Quality and Value — MBEF will undertake construction/rehabilitation of fish landing sites in Zanzibar, including [Name of Landing Site] located in [District/Region], Zanzibar.

1.2 Purpose of This Plan

This Temporary Relocation Plan (TRP) has been prepared to manage the temporary displacement of fishers, fish processors, traders, and other users of [Name of Landing Site] during the construction/rehabilitation works. The TRP establishes clear, time-bound measures to:

- Ensure continuity of livelihoods during the construction period;
- Avoid or minimize economic losses to Project Affected Persons (PAPs);
- Identify, prepare, and operationalize a suitable temporary landing site;
- Provide adequate compensation for any losses or disruptions incurred; and
- Establish a grievance redress mechanism accessible to all PAPs.

1.3 Legal and Policy Framework

This TRP has been prepared in accordance with:

- World Bank Environmental and Social Standard (ESS5): Land Acquisition, Restrictions on Land Use and Involuntary Resettlement;
 - The TASFAM Resettlement Policy Framework (RPF);
 - The TASFAM Environmental and Social Commitment Plan (ESCP);
 - The United Republic of Tanzania Land Acquisition Act (Cap. 118);
 - Zanzibar Land Tenure Act and applicable local laws and regulations; and
 - Any applicable MBEF/DFDA regulations governing fishing and landing sites in Zanzibar.
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2. Description of the Landing Site and Proposed Works

2.1 Site Description

Item	Details
Landing Site Name	[Name of Landing Site]
Location (District/Region)	[District], Zanzibar
GPS Coordinates	Latitude: [°]S / Longitude: [°]E
Land Area (Ha)	[X] Ha
Land Ownership	[Government/MBEF/DFDA/Other]
Nearest Village/Town	[Name]
Approximate Distance to Town Centre	[X] km

2.2 Current Site Users and Activities

Describe the current users of the landing site and the nature of activities conducted:

- Fishers: [Number of active fishers using the site; type of fishing (artisanal, small-scale, etc.); gear types; species targeted.]
- Fish Processors: [Number and description of fish processing activities — drying, smoking, icing, filleting, etc.]
- Fish Traders/Marketers: [Number and description of fish traders and market vendors.]
- Other Users: [BMU representatives, cold chain operators, transport providers, etc.]

2.3 Proposed Works

The proposed construction/rehabilitation works at [Name of Landing Site] include, but are not limited to:

- [e.g., Construction of a fish market building]
- [e.g., Rehabilitation/construction of landing jetty/wharf]
- [e.g., Installation of cold rooms and ice plants]
- [e.g., Construction of fish processing sheds]
- [e.g., Ablution blocks and sanitation facilities]
- [e.g., Civil works — drains, paving, walkways, fencing]

Estimated Construction Duration: [X] months, commencing [Month, Year] and expected to be completed by [Month, Year].

3. Census and Socioeconomic Survey of Project Affected Persons

3.1 Census Methodology

A census and socioeconomic survey of all users of [Name of Landing Site] was conducted between [Date] and [Date] by [Implementing Agency/Consultant]. The survey covered all individuals and households whose livelihoods or access to the site will be temporarily disrupted during the construction period. A cut-off date of [Date] was established for eligibility for compensation and assistance.

3.2 Summary of Project Affected Persons (PAPs)

Category of PAP	Number of Persons/HHs	Primary Activity	Average Daily Income (TZS/USD)
Fishers (boat owners)	[X]	Fishing	[X]
Fishers (crew members)	[X]	Fishing	[X]
Fish processors	[X]	Processing/drying/smoking	[X]
Fish traders/vendors	[X]	Fish trade/marketing	[X]

Other (specify)	[X]	[Activity]	[X]
Total	[X]		

Vulnerable Groups Identified: [Include details of female-headed households, elderly persons, persons with disabilities, youth, and other groups requiring additional assistance.]

3.3 Inventory of Assets and Losses

Provide a detailed inventory of assets at risk of temporary disruption, including:

- Temporary and semi-permanent structures (stalls, drying racks, storage sheds);
- Equipment (nets, crates, ice boxes);
- Income and livelihood sources; and
- Access routes and services (sanitation, water supply).

3.4 Livelihood Activities and Dependency on the Landing Site

The survey should document, at a minimum:

- The primary and secondary livelihood activities of each PAP;
- The level of dependence on the landing site for income generation;
- Average daily, weekly, and seasonal income levels;
- Fishing patterns and seasonality of activities;
- Existing livelihood diversification strategies;
- Participation of women, youth, and vulnerable groups in fisheries-related value chains;
- Access to alternative livelihood opportunities and markets; and
- Potential impacts of temporary displacement or restricted access on livelihoods and income streams.

A summary of the key livelihood activities and dependency levels should be presented in the table below:

Livelihood Activity	Number of PAPs Engaged	Percentage of Total PAPs	Average Monthly Income (TZS/USD)	Dependency on Landing Site (High/Medium/Low)
Fishing (Boat Owners)	[X]	[X]%	[X]	[X]
Fishing (Crew Members)	[X]	[X]%	[X]	[X]
Fish Processing	[X]	[X]%	[X]	[X]
Fish Trading	[X]	[X]%	[X]	[X]
Transport Services	[X]	[X]%	[X]	[X]
Net Repair/Boat Maintenance	[X]	[X]%	[X]	[X]
Other (Specify)	[X]	[X]%	[X]	[X]
Total	[X]	100%		

4. Temporary Relocation Site

4.1 Selection of Temporary Site

The temporary relocation site was identified through a consultative process involving MBEF, the District Fisheries Officer, the Beach Management Unit (BMU) / Shehia Fishermen's Committee (SFC), and the affected community. The criteria used in site selection included:

- Accessibility and proximity to the existing landing site;
- Adequate space to accommodate displaced fishers, processors, and traders without disrupting their livelihoods;
- Safety and security, including access to the sea for fishing vessels;
- Availability of basic services (water, sanitation); and
- Absence of competing land uses or additional displacement.

Temporary Site Selected: [Name/Description of Temporary Relocation Site] Distance from Existing Site: [X] km Land Ownership/Access Arrangement: [Government land / Leased from [Owner] under [Agreement Type]]

4.2 Preparation of Temporary Site

MBEF/TASFAM Project will bear the full cost of preparing the temporary relocation site before any displacement occurs. Preparation activities shall include:

- [Clearing and leveling of the site]
- [Provision of temporary shade structures/shelters for processors and traders]
- [Construction of temporary ablution facilities]
- [Provision of water supply]
- [Access road/pathway improvements]
- [Installation of safety and lighting measures where required]

Target Completion Date for Site Preparation: [Date — must be before commencement of construction at main site]

4.3 Site Layout Plan

[Insert or reference a site layout plan/map of the temporary relocation site, showing allocation of spaces to different categories of users, access points, sanitation facilities, water supply, and other relevant features.]

5. Entitlement Framework and Compensation

5.1 Entitlement Principles

All PAPs who are identified in the census prior to the established cut-off date are entitled to compensation and/or assistance for any losses and disruptions attributable to the construction works. The entitlement framework is guided by ESS5, applying the following principles:

- Temporary relocation shall not result in a net reduction of livelihoods or income;
- Compensation shall be provided at replacement cost, without deductions for depreciation;
- Vulnerable groups shall receive additional assistance as required; and
- No displacement shall occur until the temporary site is fully prepared and compensation has been paid.

5.2 Entitlement Matrix

Type of Loss/Impact	Category of PAP	Entitlement / Mitigation Measure
Temporary loss of fishing/landing access	Fishers (boat owners and crew)	Transitional allowance equal to average daily net income for the duration of disruption, plus [X]% disturbance allowance

Temporary loss of processing/trading space	Fish processors and traders	Allocated space at temporary site + transitional allowance for income lost during move + [X]% disturbance allowance
Loss/damage to structures or equipment	All PAPs with structures/equipment at site	Replacement cost compensation for any structures or equipment damaged during relocation
Transport/moving costs	All PAPs requiring physical relocation of assets	Reimbursement of actual transport costs, or MBEF/contractor to arrange and pay for transportation directly
Loss of access to sanitation/utilities	All site users	Provision of equivalent sanitation and water facilities at temporary site
Additional vulnerability (female-headed HH, elderly, PWD, youth)	Vulnerable groups	Priority support in relocation process; additional cash assistance of [X]% on top of standard allowances; dedicated support officer
Livelihoods' restoration	PAPs affected by temporary relocation	Provision of appropriate livelihood restoration support measures, where necessary, to ensure continuity and restoration of livelihoods during the temporary relocation period in accordance with ESS5 requirements.
Extended temporary relocation period due to construction delays	All affected PAPs under temporary relocation	Where construction delays extend the relocation period and continue to affect PAPs, additional transitional support and assistance shall be provided in accordance with the approved entitlement framework

5.3 Compensation Rates

Compensation rates shall be established based on:

- Market surveys conducted by [Date/Consultant];
- Zanzibar government valuation guidelines (where applicable); and
- Community consultation confirming rates are accepted as fair and equitable.

[Attach or reference compensation rate schedules as an annex.]

6. Relocation Process and Timeline

6.1 Notification and Information Disclosure

Step	Activity	Responsible Party	Timeline
1	Disclose TRP to PAPs and local community	MBEF PCT / Social Specialist	[Date] — at least [30] days before commencement
2	Individual notification to each PAP (written notice)	MBEF PCT	[Date]
3	Community meetings to explain relocation arrangements	MBEF PCT, District Fisheries Officer, BMU/SFC	[Date]

4	Translation of key TRP information into Kiswahili/local language	MBEF PCT	[Date]
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6.2 Compensation Payment

Step	Activity	Responsible Party	Timeline
1	Finalize and sign compensation agreements with each PAP	MBEF PCT, Social Specialist	[Date]
2	Payment of all compensation and allowances	MBEF / Finance Unit	At least [X] days before relocation
3	Distribution of in-kind assistance to vulnerable groups	MBEF PCT	Before commencement of relocation

6.3 Physical Relocation

Step	Activity	Responsible Party	Timeline
1	Final preparation and inspection of temporary site	MBEF PCT, Contractor	[Date]
2	Organized move of fishing vessels and equipment to temporary site	MBEF PCT, Contractor, BMU/SFC	[Date]
3	Assisted relocation of processors and traders	MBEF PCT	[Date]
4	Commencement of construction works at main site	Contractor	[Date — only after all PAPs relocated and compensated]

6.4 Livelihood Restoration and Transitional Support

Step	Activity	Responsible Party	Timeline
1	Verify and update the livelihood restoration needs of all PAPs, including vulnerable groups	MBEF PCT, Social Specialist	Prior to relocation
2	Provide transitional livelihood assistance to PAPs experiencing temporary loss of income during relocation and construction	MBEF PCT	Before and during relocation
3	Facilitate uninterrupted access to the temporary landing site and associated services to enable continuity of livelihood activities	MBEF PCT, Contractor, BMU/SFC	Throughout construction period
4	Provide targeted support measures for vulnerable PAPs, including transportation assistance, additional subsistence support, and other agreed measures	MBEF PCT, Social Specialist	Prior to and during relocation
5	Monitor restoration of livelihood activities and income levels at the temporary site	MBEF PCT, Monitoring Team	Monthly during construction
6	Address livelihood-related grievances and implement corrective actions where necessary	MBEF PCT, Grievance Redress Committee	Throughout implementation
7	Conduct a post-relocation assessment to verify that PAPs have restored, or are on track to restore, their livelihoods to pre-project levels	MBEF PCT, Independent Monitor (if applicable)	Within [3–6] months after relocation

6.5 Duration of Temporary Relocation

The temporary relocation is expected to last approximately [X] months, from [Start Date] to [Expected Completion Date]. MBEF will provide regular updates to PAPs on construction progress. Should construction be delayed beyond the anticipated period, additional transitional allowances shall be provided to PAPs for the extended period as provided for in the entitlement matrix.

6.6 Return to Rehabilitated Site

Upon completion of construction and prior to handover, MBEF will:

- Notify all PAPs of the completion date and arrangements for return;
- Facilitate the organized return/move of fishers, processors, and traders to the rehabilitated site;
- Ensure that the new infrastructure meets the needs of all categories of users, including vulnerable groups; and
- Conduct a post-relocation assessment to confirm restoration of livelihoods to at least pre-displacement levels.

7. Institutional Arrangements

Role	Responsible Entity
Overall TRP coordination and oversight	MBEF Project Coordination Team (PCT), Social Specialist
Social and environmental monitoring	MBEF Environmental and Social Specialists
Community liaison	District Fisheries Officer, BMU / Shehia Fishermen's Committee (SFC)
Grievance management	MBEF PCT Grievance Focal Point / District-level GRM Committee
Contractor responsibilities	[Name of Contractor] — preparation of temporary site; site safety; transport arrangements
World Bank oversight	World Bank Task Team — supervision missions and review of monitoring reports

8. Grievance Redress Mechanism (GRM)

8.1 Overview

MBEF has established a project-wide Grievance Redress Mechanism (GRM) under TASFAM. All PAPs affected by the temporary relocation of [Name of Landing Site] have the right to raise grievances related to the relocation process, compensation, or any aspect of the TRP, free of charge and without fear of reprisal.

8.2 GRM Channels

PAPs may submit grievances through any of the following channels:

- In person: Grievance Focal Point at [District Fisheries Office / MBEF PCT Office], [Address];
- In writing: Grievance forms (available in Kiswahili) submitted to [Address];
- By phone: [Phone number of Grievance Focal Point]; or
- Through BMU / SFC representatives.

8.3 GRM Process

Step	Action	Timeline
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1	Receipt and registration of grievance	Within [2] working days
2	Acknowledgement to grievant	Within [3] working days
3	Investigation and proposed resolution	Within [15] working days
4	Communication of resolution to grievant	Within [20] working days
5	Escalation to District / MBEF management (if unresolved)	Within [30] working days
6	External escalation (World Bank, courts) if still unresolved	As applicable

All grievances and their resolution shall be recorded and reported in MBEF's semi-annual environmental and social monitoring reports to the World Bank.

9. Monitoring and Reporting

9.1 Monitoring Indicators

The following indicators shall be tracked throughout the temporary relocation period:

- Number of PAPs relocated versus total PAPs identified in census;
- Compensation paid versus total entitlements due (by category of PAP);
- Timeliness of site preparation and relocation;
- Number of grievances received, resolved, and pending;
- Income/livelihood restoration rates at temporary site (mid-point and end of relocation);
- Special assistance provided to vulnerable groups; and
- PAP satisfaction with relocation arrangements (through structured consultations).

9.2 Monitoring Schedule and Reporting

Monitoring Activity	Frequency	Responsible Party	Reporting To
Internal TRP implementation monitoring	Monthly	MBEF Social Specialist	MBEF PCT Management
Community consultations and feedback sessions	Bi-monthly	MBEF PCT, BMU/SFC	MBEF PCT
Semi-annual E&S monitoring report (including TRP section)	Every 6 months	MBEF E&S Specialists	World Bank Task Team
Post-relocation livelihood assessment	Upon return to main site	MBEF PCT / Independent Monitor	MBEF PCT, World Bank

10. Budget

Item	Estimated Cost (TZS)	Estimated Cost (USD)
Preparation of temporary relocation site	[X]	[X]
Compensation payments to PAPs (by category)	[X]	[X]
Disturbance/transitional allowances	[X]	[X]
Transport and moving costs	[X]	[X]
Additional support to vulnerable groups	[X]	[X]

Community consultations and disclosure	[X]	[X]
GRM operation	[X]	[X]
Monitoring and reporting (including independent monitoring)	[X]	[X]
Contingency (10%)	[X]	[X]
Total	[X]	[X]

All costs associated with the implementation of this TRP shall be borne by XXX. Funding source:

11. Consultation and Disclosure

11.1 Consultations Conducted

[Provide a summary of all consultations held with PAPs and stakeholders during the preparation of this TRP, including dates, venues, number of attendees (disaggregated by gender), key issues raised, and how these have been addressed in the TRP.]

Date	Location	Meeting Type	Participants	Key Issues Raised	Response
[Date]	[Venue]	Community meeting	[X] male, [X] female	[Issues]	[Response]
[Date]	[Venue]	Focus group (women)	[X] women	[Issues]	[Response]
[Date]	[Venue]	BMU/SFC meeting	[X] participants	[Issues]	[Response]

11.2 Disclosure

This TRP shall be disclosed:

- In accessible locations at [Landing Site Name], [District Fisheries Office], and the MBEF Project Coordination Team office;
- In Kiswahili and English;
- On the World Bank external website (as part of TASFAM project documents); and
- No later than [Date] — at least [30] days before commencement of construction works.

Annexes

- Annex 1: Site Location Map — Existing Landing Site and Temporary Relocation Site
- Annex 2: Census Register of Project Affected Persons (PAP List — with personal data protected)
- Annex 3: Socioeconomic Survey Summary
- Annex 4: Compensation Rate Schedule
- Annex 5: Signed Compensation Agreements (or template)
- Annex 6: Grievance Registration Form (Kiswahili and English)
- Annex 7: Photographs of Temporary Relocation Site
- Annex 8: Records of Community Consultations (Minutes, Attendance Lists)
- Annex 9: Environmental and Social Screening Checklist (ESSC) for Temporary Site
- Annex 10: Terms of Reference for a Consultant to Prepare the Temporary Relocation Plan (TRP) — MBEF Landing Site, TASFAM